

TOWN MANAGER MONTHLY REPORT



To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: September 1, 2015

RE: Monthly Report, August 2015

Town of Bluffton
20 Bridge St.
PO Box 386
Bluffton, SC 29910
843.706.4500

Town Operations

- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads.
- Attended several interviews for employee candidates through the month of August.
- Meeting with Beaufort County Administrator Gary Kubic and Town Attorney Terry Finger on August 3rd.
- Meeting with Frank Hodge, Deputy Town Manager to review Capital Project Program schedule on August 3rd.
- Meeting with Director of Engineering Kim Jones and Beaufort Jasper Water and Sewer Authority representatives on August 4th.
- Meeting with SC State Representative Bill Herbkersman and South Carolina Department of Transportation District Engineer Robert Clark on August 5th.
- Attended Beaufort County Council Public Facilities Committee Meeting on August 17th.
- Meeting with Palmetto Electric President Berl Davis and Town Finance Director on August 31st.

Town Council/Town Attorney Related Meetings

- Weekly Mayor / Mayor Pro Tem / Town Manager meetings every Thursday.
- Meeting with Mayor Sulka on August 3rd.
- Meeting with Councilwoman Karen Lavery on August 10th.
- Attended Town Council Meeting on August 11th.
- Attended introductory meeting with newly appointed USCB Chancellor, Dr. Panu and Mayor Sulka, Councilwoman Karen Lavery on August 12th.
- Hosted Town of Elloree Mayor and community stakeholders with Town senior staff team, Mayor Sulka, Mayor Pro Tempore Ted Huffman, and Councilman Fred Hamilton on August 24th.
- Meeting with Mayor Sulka and Councilman Hamilton on August 25th.
- Attended Town of Bluffton Old Town Police Substation Open House and Ribbon Cutting Celebration on August 25th.

Community Related Meetings and Events

- Attended HH Hospital's 40th Anniversary Luncheon on August 10th.
 - Attended Don Ryan Center for Innovation Board Meeting on August 13th.
 - Attended Beaufort County School District River Ridge Academy Ribbon Cutting Celebration on August 26th.
 - Attended HHI/Bluffton Chamber of Commerce Leadership Class "Follow the Fiddlers" Ribbon Cutting Celebration on August 27th.
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